

Team Captains can revise, update and customize their team pages in a variety of ways. See the instructions below.

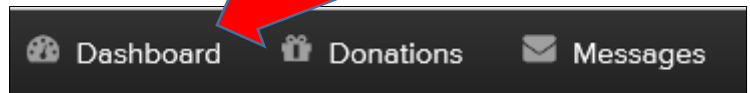
### Login

Go to your NAMIWalks website and click the LOGIN button at the top of your screen. Log in with your username and password.



### Step 1:

Click **Dashboard** on the top menu bar of your page.



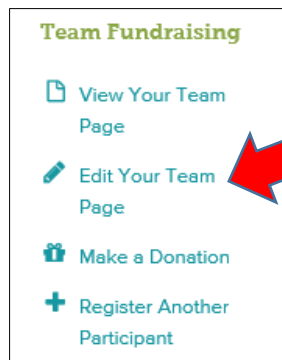
### Step 2:

Next click the **Your Team Fundraising** tab.



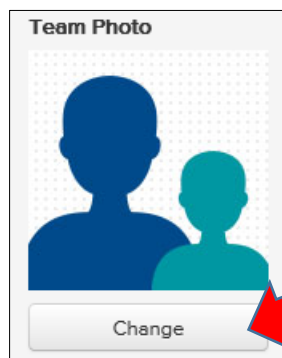
### Step 3:

Now click **Edit Your Team Page** in the box on the right.



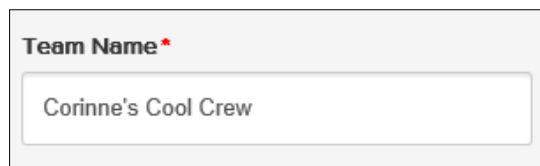
### Add Team Photo:

To add a team photo (recommended), click the **Change** button and browse your computer for a team photo or any personal photo that represents your team or the walk.



### Change Team Name:

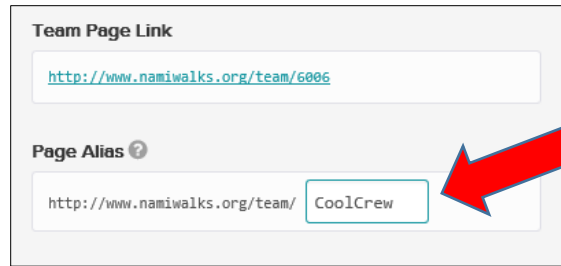
To change your team name, type the new name in the **Team Name\*** box.



(continued next page)

### Customize Team Web URL:

To add a personal touch to your team's web link, type it in under **Page Alias**. Best Practice is to use all or part of your team name plus the year.  
*Example: CoolCrew2016*



Team Page Link

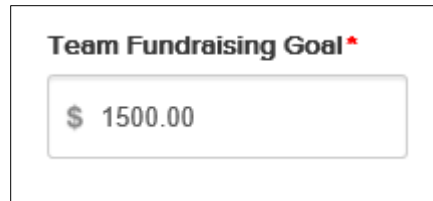
<http://www.namiwalks.org/team/6006>

Page Alias ?

<http://www.namiwalks.org/team/> CoolCrew

### Change Team Fundraising Goal:

To change your team's fundraising goal, type the new goal into the **Team Fundraising Goal\*** box.

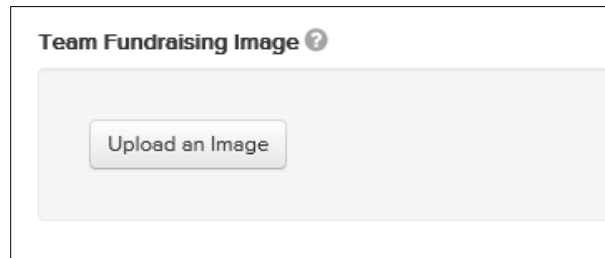


Team Fundraising Goal\*

\$ 1500.00

### Add Extra Photo

To add a photo into the body of your fundraising page, click the **Upload an Image** button and browse your computer for a photo.

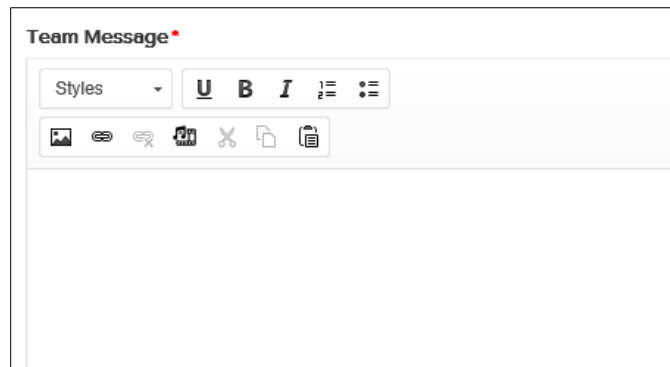


Team Fundraising Image ?

Upload an Image

### Personalize Team Message

It is very important to include a personal team message along with your photo! To do so, simply click and type inside the **Team Message\*** box.



Team Message\*

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### Step 4:

Always remember to click **Save Changes** at the bottom.



Save Changes View Your Team Fundraising Page